

**CONCORDIA UNIVERSITY**

**Council of the Faculty of Arts and Science**

**Minutes of the meeting held on Friday, October 20, 1995**

**Present:** G. Valaskakis, Chair; J. Lightstone; M. Yates; J. Abcarius; J. Appleby; J. Bottenburg; G. Boutin; M. Brian; D. Brown; W. Byers; J. Byrnes; M. Clarke; M. Danis; O. de Winter; A. Duranceau; M. Fairbairn; C. Fournier; D. Frost; A. Galler; B. Gilsdorf; G. Hamalian; S. Hoecker-Drysdale; J. Jans; P. L'Héroult; C. Maillé; M. Malik; R. Martin; K. McMurray; R. Pallen; C. Potworowski; M. Pruska-Carroll; G. Pyburn; I. Robinson; S. Ruby; B. Sahni; D. Salée; A. Schwartzman; H. Shulman; M. Singer; J. Sullivan; A. Teffeteller.

**Regrets:** P. Bird; C. Bolh; J. Fiset; D. Markiewicz; A. Nash; D. Salée; D. Sheps; J. Woodsworth.

**Absent:** A. Ahmad; G. Alfred; N. Banga; S.-J. De Vito; N. Eddy; A. Flynn; D. Dicks; Y. Henrico; S. Lecker; B. Litner; F. Lowy; D. Nemiroff; E. Raudsepp; A. Sharma; G. Tayco.

**Guests:** M. Brian; H. Patenaude, J. Welsh.

**Documents considered and/or distributed at this meeting:**

**ASFC-95-7M-A**      Elections/Ratifications

**ASFC-95-7M-B**      Honorary Degree Nominees

**1. Call to Order**

Dean Valaskakis called the meeting to order at 2:08 p.m.

**2. Approval of Agenda**

**ASFC-95-7M-1**      It was moved and seconded (Singer/Robinson) that the agenda be approved as circulated.

Carried

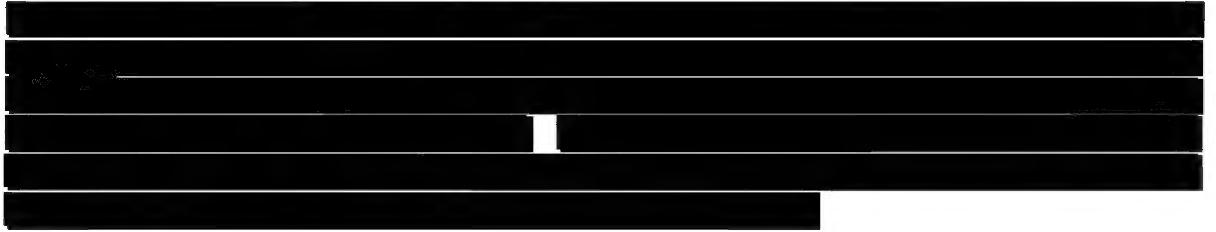
**3. Approval of Minutes of September 8, 1995**

**ASFC-95-7M-2**      It was moved and seconded (Potworoski/Pruska-Carroll) that the minutes be approved as circulated.

Carried

**4. Approval of Honorary Degree Candidates**

Persons who were non-Council members were asked to leave for this closed session.



[REDACTED]

[REDACTED]

[REDACTED]

**6. Remarks from the Chair**

The Chair reported that the "Vision" statement co-authored by the Vice-Rector Academic and the Rector, printed in the Thursday Report, was significant and welcomed comments from the Faculty.

Also, an organizational chart produced by the Office of the Rector and Vice-Rector Academic had been distributed to Chairs at their last meeting. This chart was presented to Senate last Friday, where it was made clear that consultation was required before it was passed at the Board. In these circumstances, the Chair again asked that comments be submitted on the reorganizational plan.

**7. Questions and Announcements**

On the subject of *Invigilation*, the Chair stated that since the Registrar's Office would no longer offer this service. She had come to a special agreement with the Vice-Rector Services area that it would be done in the usual way this term and paid for by the Faculty. Funds would have to be found but not at a cost to other programmes.

Prof. Mary Brian expressed concern about the cost of Invigilation to Faculty. The Chair stated that the cost was \$60,000 for the entire university; pro-rated across the Faculties, this would amount to approximately \$15,000 per term for the Faculty of Arts and Science.

Dr. Pallen announced that Dr. Timothy Gadosy would receive the Governor General's Gold Medal for the most outstanding of graduates at the Fall Convocation this year.

In response to a question raised on the Code of Rights and Responsibilities, Council was informed that a report emanating from a committee mandated by the Board of Governors would be distributed to the members when it became available.

On the subject of the restructuring of senior administration, Prof. Harvey Shulman expressed concern at the undue haste in which it was presented to the Board of Governors and suggested that the document should be discussed by Council before the Board received it the second time. The Chair stated she would have Steering Committee examine the document for future discussion at Council.

A question was raised on why some part-time contracts were sent out beyond the CUPFA deadline. Prof. M. Danis replied that it was done at the request of the Vice-Rector Institutional Relations and Finance; there had been some uncertainty in predicting student numbers as it was the first time for telephone registration. The responsibility for issuing part-time contracts would go to the departments soon, and this problem should not arise in future.

Dr. Martin Singer queried the re-organization of Student Services; he asked whether it was tied in with the so-called move away from Loyola Campus; he wished to know if there were other plans to move other units or services. Dr. Byers reported that downgrading of, or a move away from Loyola was not a feasible proposition. With respect to Student Services, Mr. Ray Martin stated that the Student Service Office at Loyola closed effective October 1st. Minimal services were being kept available on at the Loyola Campus, including one touch screen; though everything was not yet in place. By way of explanation, Dr. Lightstone added that the number of students seeking services on the Loyola Campus had declined in recent years and did not justify the full services available.

Dr. Sahni drew attention to a document issued by the Principal's Office at McGill addressed to their Senate and Board of Governors, dated September 14, 1995, entitled "Towards a New McGill", which he suggested would be of interest to Council members; a copy of which he deposited in the Dean's office should Council members wish to read it.

The Chair introduced Jill Abcarius as Acting Secretary for ASFC; Barbara Harris was now Acting Budget Manager replacing Larry Tansey who had left the Faculty.

The Chair announced that on November 13, there would be an open meeting of the Faculty in relation to the Self-Appraisal Committee of the Faculty of Arts and Science. As soon as a time and place was set, the Faculty would be informed.

#### **8. Reports from Other University Bodies**

Dr. Byers stated that at the last Senate meeting, the document on restructuring the senior administration was discussed but not passed. He stressed that there were points within the proposed plan that were important to Council; viz. there would be a major change in the way the budget would be prepared; in the chart for the Rector, there was a proposed position of Executive Director of Finance. He noted that Research would be added to the portfolio of the Dean of Graduate Studies. The Centre for International Academic Cooperation and the Office of Research Services would also be added to the Dean of Graduate Studies and Research portfolio. A search for Dr. Proppe's position was to take place in the near future and a job description must be written for that position.

Dr. Brian explained that the Board received the restructuring document, but a motion was carried that it be tabled for wider consultation before returning it to Board next month. The restructuring document had had the unanimous approval of the Executive Committee of the Board. Unfortunately, there had been some misunderstanding on the degree of consultation undertaken. There was discussion at the Board on whether it was the right time to add another position at the Vice-Rectorial level, i.e. the finance position, and whether two Vice-Rectors would be sufficient.

Dr. Brian further reported that continuing cost-cutting across the board was also discussed. Decisions must be made, after consultation, on what areas were to be built up etc. Care should be taken in the process so that cost-cutting was not merely costs transferred to another unit; and revenue in relation to expenses should be examined where courses were to be cut. Dr. Brian suggested that programmes could be built up at Loyola that would attract more students. As Council's representative on the Board of Governors, Dr. Brian invited Council members to flag issues they would like brought up at the Board or in private talks with the Rector.

Dr. Brian stated that the position of Vice-Rector Institutional Relations and the Senior Financial Executive was considered urgent as the search for the Vice-Rector Inst. Relations could not commence until the portfolio was settled. The issue would be brought to the next meeting of the Board.

Dr. Ruby felt that cost-cutting should be done by people who understood the implications of such cuts on academic programmes.

On another point, Dr. Byers stated that Dr. Knitter raised the question of conflict of interest with respect to certain situations that arose last year, and in response to his letter to Senate, the Steering Committee established a three-member ad hoc committee to advise Senate with respect to implications of conflict of interests in general, i.e. the interpretation of that aspect of the Code of Ethics, particularly with respect to the implications to decision-making in the university, including decision-making by senior administrators where conflict of interest issues arose.

Dr. Lightstone urged wide discussion of the blue paper, which he assured Council could be revised several times.. It was to be discussed at the next Senate meeting, on November 3rd. He emphasized that the document was aimed at reshaping our academic institution in the next five years, and making academic decisions that were financially responsible.

Dr Byers described the process for the Blue Paper: Senate would have an initial discussion in a Committee of the Whole, then it would go to Councils for collective responses and brought to a final meeting of Senate for decision. There was pressure at the Board level to pass the portfolios of Vice-Rector, Institutional Relations and Executive Director Finance, although no job description or rationale was written up as yet. Dr. Byers felt strongly that ASFC should have input here as the decision could have a major impact on the Faculty.

Dr. Gilsdorf expressed concern at the rush to decide these key issues. He felt that the Blue Paper should be discussed first as it was the basis for the organizational document.

The Chair suggested a special meeting of Council on October 27th to discuss the two documents; the restructuring one with the positions of Vice-Rector Institutional Relations and Finance and Senior Executive Officer in its own time-frame; the rest of the Organizational Chart; and the Blue Paper. She asked Dr. Byers to report to her office after Tuesday's meeting of Senate Steercom to advise on whether a special meeting of Council should be convened. She invited the meeting to submit position papers.

**9. Elections and Ratifications**

**Arts and Science Faculty Council.**

James Byrnes (FRAN/POLI)  
Cristina Bolh (POLI)  
Geneviève Boutin (SCPA/POLI)  
Susan-Julie De Vito (RELI)  
Rick Duranceau (SOCL/HIST)  
Matthew Fairbairn (CHEM)  
Alexandra Flynn (ECON/POLI)  
Carl Fournier (HIST/POLI)  
Yanick Henrico (ENGL)  
Stephen Lecker (SCPA/POLI)  
Ken McMurray (ENGL)  
Dan Nemiroff (JOUR)  
Gareth Pyburn (POLI)  
Geraldine Tayco (CHEM)  
Olaf de Winter (PHIL/LUCC)  
**Ratified**

**Arts and Science Faculty Council Steering Committee**

Alexandra Flynn (ECON/POLI)  
Ken McMurray (ENGL)  
**Ratified**

**Advisory Search Committee for the Appointment of Department Chair  
ASFC Member for the Department of Classics Chair Search**

**Dr. Martin Singer**  
**Acclaimed**

**Arts and Science Computer Resources Committee**

James Byrnes (FRAN/POLI)  
Geraldine Tayco (CHEM)  
**Ratified**

**Arts and Science Faculty Curriculum Committee**

one faculty member to replace Rosemary Schada who has resigned

Dr. Shahrzad Mojab of Applied Social Science (Three-year term)

**Acclaimed**

one-year term

Daniel Nemiroff (JOUR) (one-year term)

**Ratified**

**Arts and Science Status of Women Committee**

Susan-Julie de Vito (RELI) (one-year term)

**Ratified**

**Arts and Science Faculty Panel**

**(Academic Regulations Regarding Cheating)**

Carl Fournier (HIST/POLI)

Geneviève Boutin (SCPA/POLI)

James Byrnes (FRAN/POLI)

Stephen Lecker (SCPA/SOCI)

Gareth Pyburn (POLI)

Olaf de Winter (PHIL/LUCC)

(one-year terms)

**Ratified**

**Arts and Science Committee on Honorary Degrees**

Matthew Fairbairn (CHEM)

Geneviève Boutin (SCPA/POLI)

**Ratified**

**Arts and Science Faculty Appeal Committee**

**(Regulations Regarding Academic Re-evaluation)**

Yanick Henrick (ENGL)

Gareth Pyburn (POLI)

Geraldine Tayco (CHEM)

(one-year terms)

**Ratified**

Susan-Julie de Vito (RELI)  
Daniel Nemiroff (JOUR)  
Olaf de Winter (PHIL/LUCC)  
(alternates)  
**Ratified**

**Arts and Science Faculty Honours Committee**

Carl Fournier (HIST/POLI)  
**Ratified**

**Arts and Science Student Request Committee**

One full-time faculty member to replace Harvey Shulman who has resigned:

Dr. J.A. Miller (ENGL)  
**Acclaimed**

One undergraduate student as an alternate:  
Richard Duranceau (SOCI/HIST)  
**Ratified**

**10. Any Other Business**

There was no other business.

**11. Notices of Motion**

Shulman felt that the agenda for these meetings should be more meaningful.

**12. Next Meeting**

The Chair reminded the Council that the next meeting would be held on Friday, December 1, 1995 at 9:30 a.m. and if there is to be a special meeting it would be so informed.

**13. Adjournment**

**ASFC-95-7M-9** It was moved and seconded (McMurray/Pallen) to adjourn at 3:20 p.m.  
**Carried**